

~~EYES ONLY CONFIDENTIAL~~

12 March 1957

MEMORANDUM FOR: Chief, Finance Division

SUBJECT: [REDACTED]

25X1A2e

for the month of December 1956

1. The salary/for the above named agent, in the amount of \$475.00, was received in my office on 11 January 1957. On 15 January I went to make payment to the agent of the sum of \$475.00 pluss \$12.33 representing funds due the agent on account of a reimbursement voucher. Because of the snowstorm that day, the agent was unable to meet me and I retained the money in my possession over night. The following day I delivered the money to one of the girls in my office with instructions to purchase a certified check and mail it to the agent's bank account. The girl re-counted the money, placed it in a new envelope and filled out a deposit envelope in the true name of the agent for deposit to his bank account. The money plus an addition \$.25 to cover the cost of the certified check, together with the deposit envelope, was placed in the girl's safe overnight underneath her calendar. The following day, on 17 January 1957, when the girl remembered to go to the bank to purchase the check, the money could not be found.

2. The above matter was immediately reported to Security who are now proceeding with an investigation.

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